

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
OCTOBER 25, 2022**

**MEETING CALLED TO ORDER** by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on Saturday, January 8, 2022.

**FLAG SALUTE**

**COUNCIL ROLL CALL:** Bucci, Dewees, Leeds, Notaro, Smith, Utts, Polistina

**MAYOR:** Chau

**APPROVAL OF MINUTES** – October 11, 2022

**MAYOR’S REPORT**

**CITY ENGINEER’S REPORT**

**PUBLIC SESSION/FIVE MINUTES PER SPEAKER**

**RESOLUTIONS**

- 197-2022** Work Change Order No. 1 – Final MA-21 Reconstruction of Ridgewood Drive and a Portion of Ridgewood Drive - 00608
- 198-2022** Authorizing Refund of Zoning Permit Fees
- 199-2022** Acknowledging the Notice of Retirement from Mike Adamson, Supervisor of Public Works
- 200-2022** Resolution of the City of Northfield, County of Atlantic, State of New Jersey, Amending Resolution No. 144-2018, Requesting Permission for the Dedication by Rider for an Affordable Housing Trust Fund
- 201-2022** In Support of Including Casinos as Workplaces Covered Under the New Jersey Smoke Free Air Act

**PAYMENT OF BILLS** \$ 1,484,099.59

**MEETING NOTICES**

Election Day	November 8, 2022	Northfield Community School
City Council	November 15, 2022	6pm Work Session Regular Session Immediately Following

**ADJOURNMENT**

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 197-2022**

**WORK CHANGE ORDER NO. 1 - FINAL  
MA-21 RECONSTRUCTION OF RIDGEWOOD DRIVE AND A  
PORTION OF RIDGEWOOD DRIVE - 00608**

**WHEREAS**, pursuant to Resolution of Council No. 172-2021, the City of Northfield did award a contract for the project known as “MA21 Reconstruction of Ridgewood Drive and a Portion of Ridgewood Drive” and did enter into a contract with Arawak Paving Co., Inc. for the amount of \$262,700.00; and

**WHEREAS**, during performance of the project, changes in the contract were required due to field conditions (variances in as-built quantities vs. Bid Quantities, tree removal, required remediation of drainage issues, inlet relocation), additional asphalt patches along Mill Road, as well as fuel and asphalt price adjustments, with the adjusted quantities attached hereto as Exhibit A; and

**WHEREAS**, the net effect of these changes is a total increase in the contract price of \$67,413.05 (+25.66%)

**WHEREAS**, pursuant to N.J.A.C 5:30-5.5(b), the Chief Financial Officer has certified funds against budget accounts C-04-55-020-101 (\$40,213.05) and G-02-40-794-200 (\$27,200.00).

**NOW, THEREFORE, BE IT RESOLVED** that the Contract for “MA21 Reconstruction of Ridgewood Drive and a Portion of Ridgewood Drive” be and is hereby amended from \$262,700.00 to \$330,113.05.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 25<sup>th</sup> day of October, 2022.

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Mary Canesi, RMC, Municipal Clerk

**CONSTRUCTION CONTRACT**  
**FY 2021 Municipal Aid Project**  
**Reconstruction of Merritt Drive & Portion of Ridgewood**  
**CHANGE ORDER NO. 1 - FINAL**

Change Order No.: 1 Final

Dated: October 19, 2022

Owner's Project No.: \_\_\_\_\_ (if applicable)

Engineer's Project No.:   NF13-48   (if applicable)

Project: Reconstruction of Merritt Drive & Portion of Ridgewood

Owner: City of Northfield, New Jersey

Contractor: Arawak Paving Co., Inc.

Contract Date: October 12, 2021

Contract for the Reconstruction of Merritt Drive & Portion of Ridgewood

To: Arawak Paving Co., Inc., Contractor

You are directed to make/note the changes noted below in the subject contract, i.e. the Reconstruction of Merritt Drive & Portion of Ridgewood.

**Owner:**

**City of Northfield, New Jersey**

**By:** \_\_\_\_\_  
**Erland V. Chau, Mayor**

**Date:** \_\_\_\_\_

Nature of change: Change in Contract Amount due to the as built quantity being more than Bid Quantities, fuel and asphalt price adjustments, an existing tree very close to the edge of pavement, reconstructing existing drainage pipes with very shallow cover also relocated an inlet, and additional asphalt patches along Mill Road.

Enclosures:

Changes resulting in the following adjustment of contract price and contract time: Change in Contract in the amount of \$67,413.05. No change in Contract time.

Contract price prior to this change order: \$262,700.00

Net contract price change (+/-) resulting from this change order: \$67,413.05

Current contract price including this change order: \$330,113.05

Contract time prior to this change order: No Change.

Net Contract Time change resulting from this change order: None.

Additional Changes (if any):

The above REVISED changes are approved on the \_\_\_\_ day of October, 2022.

To the extent that the terms and conditions of this Change Order are inconsistent with the terms and conditions of the underlying Contract, the terms and conditions of this Change Order shall control. All other terms and conditions of the underlying Contract including but not limited to insurance, hold harmless and indemnification provisions are ratified and confirmed.

**City Engineer:**  
**Schaeffer Nassar Scheidegg**  
**Consulting Engineers, LLC**

By:   
Rami Nassar, P.E.

Date: 10/20/2022

**Contractor:**  
**Arawak Paving Co., Inc.**

By: \_\_\_\_\_  
Anna Rivera, Contract Administrator

Date: \_\_\_\_\_



**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 198-2022**

**AUTHORIZING REFUND OF ZONING PERMIT FEES**

**WHEREAS**, Zoning Permit applicant Natalia Wirth applied for a Certificate of Business to operate 'Wirth Brows', with a proposed location of 2312 New Road, Northfield; and

**WHEREAS**, the applicant requested to withdraw her application before approval or denial was issued, and has requested a refund of applicable fees collected by the City of Northfield, and

**WHEREAS**, the Zoning Office did collect fees in the amount of \$65.00 for the application that has been withdrawn.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the Common Council of the City of Northfield authorizes the refund of \$65.00, to Natalia Wirth, 328 Sea Pine Drive, Egg Harbor Township, NJ 08234.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 11<sup>th</sup> day of October, 2022.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD  
RESOLUTION NO. 199-2022**

**ACKNOWLEDGING THE NOTICE OF RETIREMENT FROM  
MIKE ADAMSON, SUPERVISOR OF PUBLIC WORKS**

**WHEREAS**, pursuant to Resolution 72-1993, the Common Council of the City of Northfield approved the hiring of Mike Adamson commencing July 12, 1993; and

**WHEREAS**, on October 20, 2022, Mike Adamson submitted notice of retirement to the City of Northfield, and to the New Jersey Division of Pensions and Benefits, with an effective date of December 1, 2022.

**NOW THEREFORE, BE IT RESOLVED**, that the Governing Body of the City of Northfield does hereby memorialize the notice of retirement of Mike Adamson from the position of Supervisor of Public Works, effective December 1, 2022.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 25<sup>th</sup> day of October, 2022.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 200-2022**

**RESOLUTION OF THE CITY OF NORTHFIELD, COUNTY OF  
ATLANTIC, STATE OF NEW JERSEY, AMENDING RESOLUTION NO.  
144-2018, REQUESTING PERMISSION FOR THE DEDICATION BY  
RIDER FOR AN AFFORDABLE HOUSING TRUST FUND**

**WHEREAS**, Resolution No. 144-2018, adopted by the Common Council of the City of Northfield, on August 21, 2018, unintentionally contained an incorrect statutory reference, and is hereby amended in its entirety, as follows (deleted text stricken, added text underlined):

**WHEREAS**, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

**WHEREAS**, the Fair Housing Act of 1985 (N.J.S.A. 52:27d-301 *et. seq.*) and the Statewide Non-Residential Development Fee Act (C.40:55D-8.1 through 8.7) provides for receipt of development fees by the municipality to provide for the costs to administer this act; and,

**WHEREAS**, N.J.S.A. 40A:~~12A-3~~ 4-39 *et. seq.* provides the dedicated revenues anticipated from the Affordable Housing Trust Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the City of Northfield, County of Atlantic, New Jersey as follows:

The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Affordable Housing Trust Fund.

The Municipal Clerk of the City of Northfield, County of Atlantic is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 25th day of October, 2022.

\_\_\_\_\_  
Mary Canesi, RMC, Municipal Clerk



**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 201-2022**

**IN SUPPORT OF INCLUDING CASINOS AS WORKPLACES COVERED  
UNDER THE NEW JERSEY SMOKE FREE AIR ACT**

**WHEREAS**, in January, 2006, Acting Governor Codey signed the New Jersey Smoke Free Air Act (SFAA), protecting 99% of New Jersey workers from exposure to secondhand smoke while at work; and

**WHEREAS**, the SFAA does not protect more than 20,000 men and women employed at New Jersey casinos and the tens of millions of non-smoking visitors each year; and

**WHEREAS**, there is an effort underway in the NJ Legislature to amend the “New Jersey Smoke-Free Air Act” to eliminate the exemption that the casinos enjoy and bills in the NJ Assembly and Senate are sponsored by more than half of the members of each body; and

**WHEREAS**, these bills are based in part on studies conducted by the National Institute for Occupational Safety and Health that conclude that casino workers are at a greater risk for lung and heart disease because of secondhand smoke; and

**WHEREAS**, the 2006 U.S. Surgeon General’s report on secondhand smoke declared that there is no safe level of exposure; and

**WHEREAS**, the City of Atlantic City enacted Ordinance 2006-86 limiting smoking to 25% of the casino gaming area, thus creating smoking areas that are 300+% smokier than before the ordinance; and

**WHEREAS**, the public and casino employees deserve the same protection from smoking and secondhand smoke as others in the State of New Jersey for more than 16 years.

**NOW, THEREFORE, BE IT RESOLVED**, that by this Resolution, the Common Council of the City of Northfield, New Jersey, joins with the effort underway in the NJ Legislature and calls for the protection of all workers in the State of New Jersey from the hazards of secondhand smoke by requiring that casinos be smokefree workplaces.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 25<sup>th</sup> day of October, 2022.

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Mary Canesi, RMC, Municipal Clerk

# ENGINEER'S REPORT

## **ENGINEERING MEMORANDUM**

**TO:** Mayor and City Council, City of Northfield  
1600 Shore Road  
Northfield, NJ 08225

**FROM:** Rami Nassar, PE, PP, CME  
Schaeffer Nassar Scheidegg Consulting Engineers, LLC (SNS)

**SUBJECT:** Engineers Report for October 25, 2022

**DATE:** October 21, 2022

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### **PROJECTS:**

**NF13-37** **Municipal Building Parking Lot Paving and ADA Upgrade**

### **PROJECT IS COMPLETED**

**NF13-43** **Asset Management Plan**

Work has been started on different components of the plan. North American Pipe, LLC has been contracted to video the sewer main along Tilton Road from the manhole by Little Italy Restaurant at Burton Avenue to the manhole at Maple Ave. and Roosevelt Ave. we found a major sewer main break at the intersection of Tilton and Burton causing major roadway settlement, also Infra Structurer Assessment, LLC started to inventory the sewer system. We are working on completing the sanitary sewer system inventory. I will be meeting with Public Works Director on March 9, 2020, to go over portion of the plan and to determine the section sewer main that needs to be inspected. We are finalizing the list for the portion of the sewer main to be videoed. Waiting to hear back from Contractor if able to work. (10-16-2020) working on the schedule to move forward with to video portion of the sanitary sewer pipes. (3-12-2021) Will be starting to video the sewer main on Monday the 22<sup>nd</sup>, I am meeting with Qwin to finalize the scope of this portion of the project. (4-1-2021) The contractor had to reschedule the work to mid-April. (4-15-2021) Did not get the new schedule from the Contractor yet. (4-30-2021) The contractor started to video the sewer main, we encountered few issues which needs to be addressed in the asset management plan. (5-14-21) waiting on the contractor to send the pipe videos for me to review. (6-11-2021) reviewed the tapes, there are additional few minor issues, and the recommendations will be incorporated into the final document. **(10-21-2022) Working on the report.**

**NF13-27** **Grant Applications:**

(5-22-2020) working on the 2021 Municipal Aid Grants for the reconstruction and widening of Merritt Drive, portion of Ridgewood Drive and possible drainage system upgrade. Also, I received an email from the ACIA stating that the municipality does not qualify for CDBG for recreational use (we do not meet the LMI requirements as set by HUD) the only project we can apply for are ADA compliance or projects for Senior Citizen. (6-12-2020) Finalizing the Municipal Aid Grant application for Merritt Drive and working on the CDBG grant to upgrade ADA access to the picnic area at Birch Grove Park. (7-101-2020) The 2021 Municipal Aid Application has been submitted and there is a resolution on the agenda, which needs to be sent to the NJDOT no later than July 31, 2020. Nothing new to report. (10-16-2020) we had a zoom meeting with the NJDOT Local Aid to discuss the Transportation Alternative Set-Aside program grant for the bike path upgrade. (11-6-2020) working with Mary Canesi on the grant application and getting all the supporting documents and preparing a concept plan to be

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1425 Cantillon Boulevard Mays Landing New Jersey, 08330

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submitted with the application. (11-20-2020) The bike path grant application will be submitted by the 24<sup>th</sup>. Grant Application was submitted November 24, 2020. (4-15-2021) New grant opportunity for recreational facility from the NJDEP, to be discussed. (4-30-2021) We need to file the new CDBG Grant by May 14, 2021. (5-14-2021) CDBG application was submitted to the ACIA, and currently working on the recreational grant offered by NJDCA. (6-11-2021) the DCA grant application was submitted, the Urban Parks Grant application will not comply with most of the environmental restrictions and requirements. (7-9-2021) Submitted the 2021 Municipal Aid Grant Application for the reconstruction of Oak Avenue. (11-5-2021) We received the NJDOT Municipal Aid Grant for the reconstruction of Oak Avenue in the amount of \$285,000.00. (5-6-2022) The application for the CDBG grant from ACIA is completed will be submitted on Monday. (5-20-2022) The Municipal Aid grant application is open we need to finalize which road will be included in the application. (6-10-2022) Ridgewood Drive between Route 9 and Sutton is a possible road for the grant. (6-24-2022) Grant application was submitted to the NJDOT. (7-15-2022) Resolution has been uploaded in PMRS. (8-15-2022) We have a pre application meeting setup for 8-15-2022 for the Transportation Alternative Set-Aside Grant. **(10-21-2022) working on the Transportation Alternative Set-Aside Grant and flood mitigation grant with Tim Joo.**

**NF13-03      New Jersey American Water Company System Upgrade:**

(1-19-2020) Multiple water main upgrade projects were completed last year, so far there are no new project scheduled within the Municipal Roadways. (2-24-2021) I had a meeting with Tim Green from the NJAWC to discuss the main relocation along Birch Grove Park Road. (3-12-2021) Received the street opening application for the main relocation along Birch Grove Park Road. (4-1-2021) South State subcontractor will remove the trees on the 5<sup>th</sup>, so the NJAWC will be able to relocate the water main. (5-14-2021) waiting on the NJAWC schedule. (6-11-2021) the water main has been relocated. (7-9-2021) NJAWC finished the work along Birch Grove Park Road. (9-10-2021) Working with the NJAWC on the covered valves issue. (9-23-2021) NJAWC applied for 6 Street Opening Permits. (11-19-2021) The NJAWC planning to replace the entire water main (approximately 4,400') along Herbert Drive and Shepherd Circle West, also the NJAWC will be replacing the water main along Hemsley Road. (3-4-2022) The NJAWC will start the water main renewal along Herbert Drive, Shepherd Circle and Shepherd Circle West on March 7<sup>th</sup>, it will take approximately 5 weeks to finish the main installation and another 5 weeks to finish all connections. (4-8-2022) Contractor finish the main installation portion of this project, they will start on the water main replacement along Hemsley Place on Monday. (5-20-2022) The contractor will start the individual water connections at Herbert Drive this coming Monday. (6-10-2022) the contractor finished the individual connections along Hemsley and finished more than 50% of the connections for Herbert and Shepherd portion of the project. (6-24-2022) All work has been completed; paving will start after 60 days. (9-2-2022) We marked the limits of paving for the final restoration at Hemsley, Herbert and Shepherd, the work is scheduled for the first week in October. (9-15-22) Contractor sent all required paperwork for additional paving. (10-7-2022) the Paving was completed at Shepherd and Herbert, Hemsley to be finished on Monday. **(10-21-2022) Pavement restoration has been completed.**

**NF13-03      Street Opening:**

**(10-21-2022) 2 street opening permits were processed.**

**NF13-44      2020 Local Road Paving Program**

(10-2-2020) This project originally included portion of Second Street, Portion of Franklin Avenue, portion of Fairbanks Avenue, Portion of Bates Avenue, Portion of Maple Avenue including drainage, Half width Haddon Avenue, portion of Wabash Avenue, Half width of portion of Ridgewood Avenue, Half width of portion of Glencove Avenue. During the design process a portion of Cedar Bridge, Cedar Spring Court and the re-alignment of Birch Grove Park Road were added to the scope of this project, design plan and bid packages will be ready for Council's review and approval at the October 20<sup>th</sup> meeting. (10-16-2020) bid package and plans needed additional revisions and was not completed on time for the Council's approval at this meeting, package will be ready for the next Council meeting. (11-6-2020) Bid package was delivered to the Clerk's Office; we are requesting an authorization to proceed with the bid. (11-20-2020) Bid opening is set for December 10<sup>th</sup>. (12-11-2020) We received 6 bids and the lowest bid was from South State, Inc. in the amount of \$527,756.00, the recommendation of award is on the Council's agenda for approval for this meeting. (1-14-2021) we had the pre-construction meeting on the 11<sup>th</sup>, the contractor tentatively will start the drainage component of the project in February. (2-26-2021) We sent the notice to proceed, the contractor is starting the drainage improvements on

March 1, 2021. (3-12-2021) The drainage pipe along Maple has been completed, and the Contractor will start the concrete work next week. (4-1-2021) The concrete work will start on the 5<sup>th</sup>. (4-15-2021) Contractor is not finished with the concrete work. (4-30-2021) All concrete has been completed, working with the Contractor on the paving schedule. (5-14-2021) Nothing new to report. (6-11-2021) the contractor started the paving portion of this project on 6/9/2021. (8-6-2021) The contractor will finish the paving and start on the punch list items the week of August 9th. (8-26-2021) The Contractor started the work on the punch list items, we sent him an email indicating the time for project completion is no later than September 15, if not finished by then, the Municipality could assess liquidated damages. (9-10-2021) the contractor finished 80% of the punch list items. (10-22-2021) Working on the payment request and the final change order. (11-19-2021) Working on the final change order, also we ordered the core sample testing to determine actual asphalt thickness and composition. (7-15-2022) Working on the final change order, so we can close out this project. **(10-21-2022) Working on the final change order amount.**

**NF13-45      Reconstruction of Fuae Avenue (Municipal Aid FY 2020)**

**PROJECT IS COMPLETED**

**NF13-48      Reconstruction of Merritt Dr. and p/o of Ridgewood Dr. (Municipal Aid FY 2021)**

On November 16, 2020, The City was selected to receive \$ 310,000.00 from the NJDOT Fiscal Year 2021 Municipal Aid Program the Reconstruction of Merritt Drive and portion of Ridgewood Drive between Route 9 and Wabash Avenue. Nothing New to report. (1-14-2021) we started the project design. (4-15-2021) Working on the design plan, should be completed by the end of April. (5-14-2021) The plan and specification will be at the Clerk's Office by the end of May for review and approval by Council. (6-11-2021) the plans and bid package is at the Municipal Clerk's office for the Council members to review. (7-9-2021) sent the package to the NJDOT for their concurrence. (8-26-2021) we received the NJDOT comments on the plans and bid package, we addressed all the issues and sent back the revised package for the NJDOT concurrence, so we can advertise the bid. (9-10-2021) the project has been advertised for bidding. (9-23-2021) No Update. (10-8-2021) We had bid opening on the 5<sup>th</sup> and I have submitted the recommendation for award for the Council members review and approval. (10-22-2021) We received the Award Concurrence from the NJDOT, so we can move forward with Pre-construction meeting and schedule the work with the contractor. (11-5-2021) The pre-construction meeting is scheduled for November 9<sup>th</sup>. (11-19-2021) The Contractor will work with Public Works to determine if the existing drainage system needs any additional upgrade. (3-4-2022) Starting dated was pushed toward the end of April, due to the water main connection for the new school at the corner of Route 9 and Ridgewood Drive. (3-18-2022) We sent the notice to proceed to the contractor for April 1, 2022. (4-8-2022) The Contractor will start the concrete portion of this project on Monday the 11<sup>th</sup>. (4-22-2022) Concrete work has been completed; we have an issue with a shallow stormwater pipe crossing along Merritt Dr. we are in the process of replacing this pipe, also we have removed three existing trees, one tree for sight distance and two trees for motorist safety. (5-6-2022) Drainage pipe replacement has been completed; we have 30-day settlement period before paving can start. (5-20-2022) The contractor is scheduling the paving portion for Mid-June. (6-10-2022) The paving portion of the project has been completed. (6-24-2022) Line striping has been finished; the project is substantially completed. (7-15-2022) Final inspection by NJDOT is scheduled for 7-19-2022. (8-12-2022) Working on the final punch list items, core sample testing was completed asphalt material and construction complies with the approved specifications. (9-15-2022) the contractor is working on correction couple drainage issues along Merritt and Ridgewood. (10-7-2022) The contractor corrected the drainage issue along Merritt and Ridgewood, still need to correct the minor puddle by Route 9. **(10-21-2022) Final change order has been finalized and need Council's approval before we can close out this project with the NJDOT.**

**NF13-49      Slip Line Portion of the Existing Sanitary Sewer Mains**

(8-6-2021) On June 15, 2021, The City awarded the slip lining contract to En-Tech Coprop of NJ, for the sum of \$221,277.63. We had the pre-construction meeting on July 29, 2021. During the meeting the contractor requested that an employee from public works be present when they are slip lining the sewer main, to monitor the sewer flows and to address any issue that might come up, the work is scheduled to start the first week of September. (8-26-2021) No update. (9-10-2021) Contractor will start the pipe cleanup next week he had an issue with the NJAWC allocating a fire hydrant for their use. (9-10-2021) the Contractor is scheduled to start on the 14<sup>th</sup>. (9-23-2021) Contractor started the pipe cleaning on September 20, 2021. (10-8-2021) The contractor finished cleaning the lines and will start the slip lining on the 11<sup>th</sup>, project should be completed by October 22<sup>nd</sup>. (10-22-2021) The

project was completed we have an issue with a section of the liner near Roosevelts and Route 9, the Contractor will repair on Monday, total sewer main lined is 4,480'. (11-5-2021) The project has been completed, I still need to review all the videos for the completed work, meanwhile there is a small issue with the main along Roosevelt Avenue near Tilton Road, the Contractor will fix. (12-10-2021) Received the payment request, and all the prep and post installation videos for our review. (1-14-2022) Spoke with the contractor regarding the issue with the slip line at the intersection of Tilton and Roosevelt waiting on his time frame to fix, so we can process the payment. (2-6-2022) Due to the weather the repair can't take place until the temperature is in the upper 40, at this time we recommended a partial payment to the Contractor. (4-8-2022) We prepared the final change order for approval by Council, mainly this change order reflects few discrepancies between the as-built plan and the actual conditions in the field. (4-22-2022) We received the final payment request from the Contractor on 4-202-22, it will be on the next Council meeting agenda for payment. (5-6-2022) Final payment has been submitted, Contractor provided the required maintenance bond. (9-15-2022) Project is completed, only one punch list item remains to be completed. (10-7-2022) We are going to prepare bid package for another section of the deep sewer to be slipped lined. **(10-21-2022) Bid package has been completed and will be going out to bid next week.**

**NF13-52      2021 Local Road Paving Program**

(3-18-2022) This project originally included full width repaving W Revere Ave (Rt 9 & Leeds Ave), Leeds Ave (W Revere & Oakcrest), W Oakcrest (Leeds & Rt 9), Northwood Court, Chestnut Ave (Rt 9 & Maple), Virginia Ave (Shore Rd & Broad St), Jenny Lynn Drive, Catherine Place, Cedarbridge ( Oak Ave & Delmar Ct), Franklin Ave (Bike path & Broad St), Putting green ( Shore Rd to Broad Street), Madison Ave, and half width repaving for Cedarbridge (Delmar & Zion) and Putting Green (Bike path & Broad St), Mazza Drive was added to the scope of this project. (4-8-2022) We are working on the engineering plans and the bid specifications. (4-22-2022) We completed the field work for Casey Drive, which was added the last Council meeting and should have the plans and specification ready early next month. (5-6-2022) Plans and bid specifications are completed and at the Clerk's office for review. We need Council's approval to go out to bid the project. (6-10-2022) We have bid opening scheduled for June 17, 2022. (6-24-2022) I submitted the recommendation of award for the Council review and approval. (7-15-2022) we had the pre-construction meeting, and the contractor is scheduled to start the first week in August with anticipated completion by November 1<sup>st</sup>. (8-12-2022) Working on the final punch list items, core sample testing was completed asphalt material and construction complies with the approved specifications. (8-12-2022) The contractor started the concrete work on 8-8-2022. (9-2-2022) Paving is completed at Cedarbridge, Madison, Mazza, Jenny Lynn, West Oakcrest and West Revere. The contractor will finish Northwood on the 7<sup>th</sup> and will mobilize back the week of September 19<sup>th</sup> to complete the paving. (9-15-22) The contractor finished 55 % of the project. Will mobilized to finish the paving on September 19<sup>th</sup>. (10-7-2022) All paving has been completed, the contractor will be the asphalt driveways and the punch list item. **(10-21-2022) Contractor completed the line striping, working on the final change order amount and punch list items.**